



**STATE OF HAWAII**  
**HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND**  
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**ACTING ADMINISTRATOR**  
SANDRA L. YAHIRO

April 23, 2013

TO: All State and County Employees  
FROM: Sandi Yahiro, Acting Administrator *Sandi Yahiro*  
SUBJECT: 2013 Open Enrollment Informational Sessions

I am pleased to inform you that EUTF taped the 2013 Open Enrollment Informational Sessions at Olelo Community Media. For those of you who live on Oahu and are not able to attend one of the sessions being offered, you may watch the taped information session on Olelo TV. For people with digital TV, you may view the program at Focus 49. For people without digital TV, you may view the program at View 54. The showings are:

- Focus 49: April 24, 2013 at 2:30 p.m. and April 25, 2013 at 8:00 a.m.
- View 54: April 26, 2013 8:00 p.m. and April 29, 2013 at 4:30 p.m.

For those of you who live on neighbor islands, as well as Oahu, starting April 24, 2013 Olelo will post the video on its website at [olelo.org](http://olelo.org). Click on OleloNet located in the Watch Olelo Online section and enter EUTF Open Enrollment in the Search Field

Some important open enrollment reminders:

- If you wish to make any changes to your plans, or add or drop dependents, or change tiers, such as change from family to self or vice versa, you must complete an EC-1 or EC-1H (for employees currently enrolled in the HSTA VB plans EUTF created for employees in bargaining units 05/45) Enrollment Form and turn it in to your designated open enrollment office by May 10, 2013.
- Only complete an EC-1 or EC-1H if you want to make changes. Do not complete the form if you do not want to make changes.
- When completing an EC-1 or EC-1H, **fill out all information** in Sections 1, 3, 4, 5, and 6 – not just what you want to change.
- Fillable EC-1 and EC-1H forms are available at EUTF's website at [eutf.hawaii.gov](http://eutf.hawaii.gov). Click on "Forms".
- At this time EUTF does not know the employee/employer split in the premium rates. This is collectively bargained. Contact your union or your personnel officer for the latest information.
- If you are changing plans, such as from HMSA to Kaiser or Kaiser to HMSA, or are newly enrolling yourself or dependents, and do not receive I.D. cards by July 1, 2013 and need to go to the doctor or fill a prescription, send EUTF an email at [eutf@hawaii.gov](mailto:eutf@hawaii.gov). In the subject line type: **URGENT – COVERAGE NEEDED**. EUTF checks this email box several times each day and will help you make sure you have coverage starting July 1, 2013.