

**MEMORANDUM OF UNDERSTANDING
ON SELECTION OF DEPARTMENT CHAIRS**

This Memorandum of Understanding (MOU) among the University of Hawai'i at Mānoa and the University of Hawai'i Professional Assembly (UHPA) is for the duration of the CBA. Under this MOU the entities agree that given the new language of Article XXIII, A., "Department or Division Chairs for UH-Mānoa, UH Hilo and UH West O'ahu, shall be tenured at Rank 4 or higher or if not tenured, shall be at Rank 4 or 5". This language goes into effect on July 1, 2017, however we recognize that there may be some current Department or Divisions Chairs that do not meet these requirements.

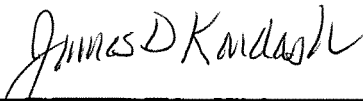
In units where the Department or Division Chair does not meet these requirements, we urge the unit to move quickly to provide a recommendation to the Dean, of a faculty member who meets these requirements. Should there not be a faculty member in the unit that meets these requirements, then the faculty should work with the Dean to find a faculty member within the College/School. This should be completed by June 2018 at the latest.

The intention of the parties is to assist with implementation of this said policy. Departments or Divisions are encouraged to support a transition as early as possible including a Fall 2017 mid-year implementation and/or a co-Chair role in Spring 2018.



Michael Bruno
Interim Vice Chancellor
for Academic Affairs and Vice Chancellor for Research

8/16/17
Date



James D. Kardash
Associate Executive Director
University of Hawai'i Professional Assembly

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Date