

**MEMORANDUM OF UNDERSTANDING
ON DEPARTMENT PROCEDURES AND CRITERIA
IN TENURE AND PROMOTION APPLICATIONS**

This Memorandum of Understanding (MOU) among the University of Hawai'i at Mānoa (UHM) and the University of Hawai'i Professional Assembly (UHPA) is for the duration of the CBA.

Under this MOU the entities agree that clarity in terms of the review process and standards is important. As each unit is to have developed Department Personnel Committee Procedures and may have additional criteria, it is agreed that a copy of the approved DPC Procedures and any additional Department Criteria shall be include in Section Five of the tenure and promotion dossiers.

It is the intent of the parties to ensure that the Applicant, peer level bodies at the DPC, DC and TPRC level have confidence that the evidence provided in the dossier is to be assessed based upon the most current approved standards and procedures for applications for tenure, tenure and promotion, and promotion.

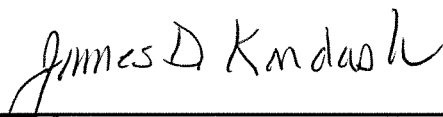
Under the UHM-Criteria and Guidelines and Article XII, G.1. "a faculty member applying for tenure in the final year of probationary period shall have the option of being considered under the criteria contained in the Criteria and Guidelines in the year of application or those contained in the Criteria and Guidelines distrusted two years earlier."



Michael Bruno
Interim Vice Chancellor
for Academic Affairs and Vice Chancellor for Research

8/14/17

Date



James D. Kardash
Associate Executive Director
University of Hawai'i Professional Assembly

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Date